Adviser name: Assigned Adviser [ ]  Dissertation Chair [ ]

Student name: Date met with student:

*Before meeting with your advisee, be sure to review their requirements tracking report, coursework comments, teaching comments, and Self-Evaluation & Development Plan.*

*Please complete this form after you have met with your advisee and return to* *brittama@uw.edu**.*

# progress Assessment

Do you agree with the student’s self-assessment of:

Program milestones? [ ] Yes [ ] No

Plans to complete milestones (if behind)? [ ] Yes [ ] No

Teaching? [ ] Yes [ ] No

Service? [ ] Yes [ ] No

Career Development? [ ] Yes [ ] No

If you checked “no” for any of the above, how did you advise the student?

# Development plan

For the categories below:

1. How can you, other members of the department, or other people beyond the department help your advisee achieve their goals?

*[See the* [*Graduate School’s mentorship guide*](http://grad.uw.edu/for-students-and-post-docs/core-programs/mentoring/mentoring-guides-for-faculty/) *for Faculty for ideas.]*

1. Are there additional goals you have recommended the advisee add to their plans?

## Degree Completion Goals

## Career Development Goals

## Skill Development Goals

## Personal Development Goals (if applicable)

## Money/Funding Goals (if applicable)