Adviser name: Assigned Adviser  Dissertation Chair

Student name: Date met with student:

*Before meeting with your advisee, be sure to review their requirements tracking report, coursework comments, teaching comments, and Self-Evaluation & Development Plan.*

*Please complete this form after you have met with your advisee and return to* [*brittama@uw.edu*](mailto:brittama@uw.edu)*.*

# progress Assessment

Do you agree with the student’s self-assessment of:

Program milestones? Yes No

Plans to complete milestones (if behind)? Yes No

Teaching? Yes No

Service? Yes No

Career Development? Yes No

If you checked “no” for any of the above, how did you advise the student?

# Development plan

For the categories below:

1. How can you, other members of the department, or other people beyond the department help your advisee achieve their goals?

*[See the* [*Graduate School’s mentorship guide*](http://grad.uw.edu/for-students-and-post-docs/core-programs/mentoring/mentoring-guides-for-faculty/) *for Faculty for ideas.]*

1. Are there additional goals you have recommended the advisee add to their plans?

## Degree Completion Goals

## Career Development Goals

## Skill Development Goals

## Personal Development Goals (if applicable)

## Money/Funding Goals (if applicable)